



# Mangrove Action Project

## Asia Regional Office

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*"Partnering with mangrove forest communities, grassroots NGOs, researchers and local governments to conserve and restore mangrove forests and related coastal ecosystems, while promoting community-based, sustainable management of coastal resources."*

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## Volunteer Internship with Mangrove Action Project:

**Position Title:** Program Development Assistant

**Location:** MAP Asia Regional Office, Trang, Thailand

**Time Frame:** 3 months preferred

**Starting Date:** Please provide your preferred starting date(s)

**Background:** MAP's Asia office is small and supports partner NGOs and projects in the region and Thailand involving mangrove restoration, coastal resource conservation, awareness raising, Community Based Coastal Resource Management, developing alternative livelihoods, environmental education and network building. The MAP Asia Coordinator requires office assistance to support a wide range of projects activities. Community-based Ecological Mangrove Restoration is being implemented through several projects in southern Thailand and there will be some opportunity to assist with field work (10-20% of time). Helping to develop project proposals and searching and analyzing funding opportunities will be part of the position. Internet research, preparing information documents, editing project reports, updating social media and photo management are some of the tasks involved. The work possibilities are wide and varied and can be geared to the skills and interest of the intern while meeting MAP's needs. Learning by doing will be very much a part of the experience. The Intern/Volunteer will need to be fully self-supporting covering food, accommodation and accident insurance. The volunteer will stay in a small furnished rented house near the office costing less than \$120/month including utilities.

### Qualifications Recommended:

- Familiarity with international conservation and tropical coastal ecosystems is a plus
- Experience in fundraising for non-profits, including grant proposal writing is a plus
- Skills in training, environmental education and organizing will be useful
- Attitudes and behaviors which show respect for different culture & religions
- Effective communication and representation skills
- Computer skills in Window, Word, Excel, and Powerpoint
- Experience in information research and developing information materials would be useful
- Willingness to work irregular hours and weekends when needed
- Excellent spoken and written English and willingness to learn some basic spoken Thai language
- Ability to work both independently and in close coordination with a team
- Excellent networking skills and the ability to communicate with a wide range of organizations and communities
- Qualified Thai and Asian candidates are encouraged to apply.

**Contact:** Jim Enright, [mapasia@mangroveactionproject.org](mailto:mapasia@mangroveactionproject.org) with CV, cover letter with preferred starting date or flexibility. Interns are usually confirmed 2-3 months before starting date.